The Hayes Primary School

Hayes Lane, Kenley
Surrey CR8 5JN
T: 020 8660 4863
Headteacher: Laura Olley MEd QTS, NPQH, FCollT, CMgr, FCMI
Email: head@hayesprimary.croydon.sch.uk
Deputy Headteacher: Lisa Sinclair MSc, QTS, FCMI, CMgr
Email: deputy@hayesprimary.croydon.sch.uk
Office: admin@hayesprimary.croydon.sch.uk
Website: www.thehayesprimaryschool.co.uk

September 2026

Position: SEN Teaching Assistant Level 2 and Midday Supervisor
Deadline: Friday 25th September 2026 @ 12pm

Dear Applicant,

Thank you for your interest in the post of Level 2 SEN Teaching Assistant and Midday Supervisor at The Hayes Primary School. I hope the personal specification and job description will be of interest to you and look forward to receiving your completed application.

The Hayes Primary School is larger than the average-sized primary school. We have 60 children in each year group, with a capacity of 420 pupils. Our school is situated in Kenley and we have a large school field, large hall and swimming pool. We have a strong tradition in sport and the arts.

Our motto is 'Be the best we can be' - and this is what we ask of all our children and staff. We are seeking talented and committed people: go-getters and team players. This is a unique opportunity to join the team in this successful school and to be a significant part of our teaching assistant team in school to work with our wonderful children.

As part of the school team, you will have the opportunity to work with committed and passionate colleagues and play an active role as the school grows and develops. We are looking for a self-motivated SEN Teaching Assistant who has a proven track record of working in this role already and who has a NVQ2 or equivalent experience. Please do look at our website to see what we have to offer: www.thehayesprimaryschool.co.uk

Applications close on Friday 25th September 2026 @12pm and interviews will be held for those shortlisted on Thursday 1st October 2026.

I would like to thank you for expressing an interest in the post and look forward to meeting you.

Yours sincerely

Mrs Olley
Head Teacher